

**Town of Ancram  
Zoning Revisions Committee  
26 April 2010**

**Members Present:** Hugh Clark, Terry Boyles, Barry Chase, Barbara Gaba, Bonnie Hundt, Kyle Lougheed, Don MacLean, Bob Mayhew, Jim Miller, Bob Roche, Jane Shannon, Dennis Sigler  
**Others Present:** Sheila Clark, Donna Hoyt, Madeleine Israel

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The Chair called the meeting to order at 7:00 p.m.

Members approved minutes of the April 19th meeting.

Members reviewed the April 26<sup>th</sup> version of Nan Stolzenburg's edits and comments about Section VII, Administration and Enforcement, and discussed varied features of the draft text and situations that may arise.

Among those topics of discussion were the benefits and drawbacks of requiring complaints to the Zoning Enforcement Officer to be written and signed, questions about any ZEO obligation to inform potential violators about the identity of the complainant, and the investigative authority of the ZEO in various complaint situations. Discussion also included the possibility of simplifying references in the revised law and other editorial adjustments to make the document more user-friendly.

Much discussion focused on ZEO recordkeeping and responsibility to methodically check that third-party inspectors are inspecting private and public bridges and roadways, especially given the increasing size and weight of fire trucks and other pieces of emergency equipment. Other discussion examined the obligation to maintain oversight of expenditures without compromising the ZEO's need to independently consult with attorneys about enforcement issues.

The committee deliberated extensively about acting, assistant, and deputy ZEO, Code Enforcement Officer, and Building Inspector positions, focusing especially on the qualifications, training, and succession plans pertaining to such positions.

The Chair will pass ZRC decisions and questions to Nan Stolzenburg for further consideration and response.

The meeting adjourned at 8:50 p.m.

At its next meeting on May 3d, the ZRC will briefly review Nan's responses to queries about Section VII before examining draft text for a new section about the Planning Board. The committee will also begin reviewing draft revisions for Section VIII, Zoning Board of Appeals.