

Draft Minutes

**Town of Ancram
Town Board
Special Meeting
February 5, 2009**

Present: Town Supervisor Thomas Dias
Councilman Robert Mayhew
Town Clerk Monica Cleveland
Councilman James Miller
Councilwoman Donna Hoyt

Supervisor Dias called the special meeting of the Ancram Town Board to order at 5:45 pm with a salute to the flag.

Town Clerk Monica Cleveland read the following public notice:

The Town Board of the Town of Ancram does hereby announce that a Special Town Board meeting will be held on February 5, 2009 at 5:45 PM to discuss Resolution #6 of 2009, To Allow the Town of Ancram Town Court to Purchase Software Required to Conduct New York State Required Bookkeeping. The Special Meeting will be followed by the monthly Ancram Town Board Workshop, Town Hall, 1416 County Route 7, Ancram NY 12502."

Ancram Justice George Wittlinger explained that the money needed to install and purchase the program will be \$6,050.00. This amount is what the Court will apply for a grant from JCAP for. The resolution allows the court to apply for the grant. Mr. Wittlinger stated that many of the towns in Columbia County are already working with this program.

Mr. Dias stated that there will be a maintenance fee of about \$800.00 a year and that the town already has a similar contract with the existing software company.

Councilman Miller asked how much information was lost when the current system crashed. Mr. Wittlinger stated that initially the court lost two years of data but has since had some information restored and is now only missing approximately four months.

The following resolution was offered for adoption by Supervisor Dias and seconded by Councilman Mayhew.

Resolution #6 of the Year 2009: Authorizing Application For Funds From the 2008 Justice Court Assistance Program (JCAP)

Whereas, the Ancram Justice Court case management system, Impact, provided and supported by Admit Computer Service, Inc. has crashed in the last four months;

Whereas, the last crash resulted in the permanent loss of four months of all case related data;

Whereas, The Ancram Justice Court cannot operate without a reliable case management computer system,

Whereas, the problems have been traced to “corrupted files” that could lead to a permanent system failure;

Whereas, the new OCA sponsored case management system will closely resemble the Service Education Inc. (SEi) Court Room Program facilitating migration to the new OCA system;

Now, therefore the Ancram Justice Court is compelled to purchase a new case management system on an emergency basis to insure its continued ability to do justice.

Specifically, the Court intends to replace the Impact System with the SEi system as it will facilitate the eventual migration to the planned mandatory OCA system.

The Court is applying to OCA Justice Court Assistance Program (JCAP) for an emergency disbursement to subsidize this purchase.

The expected conversion cost is: One Multi-user system: \$5,250.00
Installation: \$800.00
Total : \$6,050.00

The annual maintenance fee is \$800.00 (the current charge for Impact is \$650.00).

Resolved: The Ancram Town Board hereby authorizes Town Court Clerk Ruth C. Wittlinger file an application for the \$6,050.00 from the New York State Office of Court Administration, Justice Court Assistance Program.

The Resolution was called to a vote and carried unanimously.

A motion was made by Supervisor Dias and seconded by Councilman Miller to adjourn the special meeting. Motion carried.

Respectfully Submitted,

Monica Cleveland
Town Clerk