

**Town of Ancram
Town Board
Organizational Meeting
January 6, 2011**

Present: Supervisor Arthur Bassin Councilman James Miller
 Councilman John MacArthur Councilman Chris Thomas
 Councilwoman Madeline Israel Town Clerk Monica Cleveland
 Highway Superintendent James MacArthur

Supervisor Bassin called the 2011 Organizational Meeting to order at 6:00pm with a salute to the flag.

Mr. Bassin stated that 2011 has started out well. He stated that within the month the board will have the 2010 Financial Report and that the town has around \$700,000.00 in reserves.

Mr. Bassin also noted that the Town has been reviewing at Insurance Proposals with the help of the Financial Advisory Council, and that the FAC has recommended that the Town stay with Selective.

A motion was made by Councilman Thomas and seconded by Councilman Miller to pay 2 bills that will appear on the January warrant. They were for Mike Miles's work at the Highway Garage and the Community Rescue Squads first quarter payment. Motion carried.

The Following Resolutions were offered by Councilman Miller and seconded by Councilwoman Israel and moved for adoption:

Resolution #1 of 2011

RESOLVED: That the Town of Ancram continue current arrangements with attorneys Jason Shaw (Whiteman Osterman & Hanna), Warren Replansky (Replansky LLC) and John Lyons (Grant Lyons) to provide legal services for the Town of Ancram for 2011. Services will be provided as requested by the Town Board at agreed on hourly rates; further resolved that the Planning and Zoning Boards and the Zoning Revisions Committee may use these designated attorneys or retain legal counsel of their choice subject to the prior approval of the town board.

Resolution #2 of 2011

RESOLVED: That the Town Board accept the proposal of the Kleeber Agency to provide property and liability insurance coverage for the Town of Ancram beginning January 4, for 2011 for a total premium not to exceed \$19,500.

Resolution #3 of 2011

RESOLVED: That the Town Board accept the proposal from the Copake Rescue Squad to provide ambulance services to the Town of Ancram during 2011 for an annual fee not to exceed \$84,000, subject to entering into a satisfactory letter agreement to this effect.

2011 Appointments & Designations

Resolution #4 of 2011

RESOLVED: That the Town Board of the Town of Ancram does hereby make or reaffirm the following official appointments and designations for the year 2011, with all appointments to continue at the pleasure of the Board except as otherwise noted:

Town Appointments

Budget Officer: Art Bassin

Deputy Town Supervisor: Jim Miller

Town Attorneys: Jason Shaw, Warren Replansky, John Lyons

Town Historian: Clara VanTassel

Town Hall Building Manager: George Wittlinger

Town Assessor: Ken Leggett (appointed through May 2013)

Assessor's clerk: Mary Boice

Building Inspector/Zoning Enforcement Officer, code Enforcement Officer: Ed Feratto

Deputy building inspector/ZEO/CEO: Bill Hunt

Clerk for Building Inspector/ ZEO/CEO: Marie McDermott

Animal Control Officer: **Wes** Powell

Emergency Preparedness Plan Coordinator: TBD

Registrar of Vital Statistics: Monica Cleveland

Records Management Officer: Monica Cleveland

Clerk of the Town Court: Ruth Wittlinger

Deputy Clerk of the Town Court: Colleen Lutz

Planning Board Clerk: Samantha Langton

Zoning Board of Appeals Clerk: Samantha Langton

Deputy Town Clerk: Ruth Wittlinger

Deputy Tax Collector: Amanda Bishop

Deputy town clerk: TBD

Town Designations

Official Town Bank/Depository: **Bank of Greene County**

Town Justices Depository: Key Bank

Town Clerk Depository: First Niagara

Town Tax collector Depository: **Bank of Greene County**

Official Newspapers: The Register Star and the Columbia Paper

Official Dog Kennel: Columbia County Humane Society

Town Representatives to Columbia County

Representative to the Advisory Council to the Office of the Aging: Madeleine Israel

Alternate Representative to the Advisory Council to the Office of the Aging: Adrienne Citrin

Representative to the Columbia County Traffic Safety Board: Libby McKee

Representative to the County Environmental Management Council: Jamie Purinton

Official Polling Places

District #1 The Ancram Town Hall
District #2 The Ancramdale Presbyterian Church

Frequency of Compensation of Town Officials, employees and services:

Resolution #5 of 2011

RESOLVED: That the Town Board of the Town of Ancram does hereby authorize the Supervisor to compensate Officials of the Town for duties performed on the following basis:

Quarterly: Town Board, Town Supervisor, Town Justices and Town Hall Building Manager, Rescue Squad

Monthly: Animal Control Officer; Assessor, ZEO/CEO, Deputy ZEO/CEO, Town Clerk, Planning and Zoning Board Clerks, Assessor's Clerk, Court Clerks, Tax Collectors, Town Attorneys, Town Hall Cleaning Service

Bi-weekly: Highway Department Personnel

Weekly: Summer life guards

Authorizations, Policies & Procedures:

Resolution #6 of 2011

RESOLVED: That the Town Board of the Town of Ancram approves the following authorizations, policies & procedures :

1. Authorizing the Highway Superintendent to spend up to \$3,000.00 for a single expenditure without prior Town Board approval.
2. Setting mileage reimbursement for Town Officials performing their duties on Official Town Business at the IRS rate per mile.
3. Accepting all County and State bids that will apply to the Town of Ancram, including but not limited to regular gasoline, propane, heating oil, diesel fuel, stone, road oil, tires and culvert pipe.
4. Salaries set for elected and appointed officials and employees for the year 2011 will be in accordance with the 2011 budget.
5. Designating the official meeting of the Ancram Town Board as the third Thursday of each month, beginning at 7:00 p.m. at the Ancram Town Hall, 1416 County Route 7, with Saturday meetings to be scheduled at discretion of the Board.
6. Salaries for appointed clerks to be recommended by department heads and approved by the Town Board.
7. Authorizing the Town Clerk to advertise for, accept and open all bids presented before this Board, with such bids in sealed envelopes, marked "sealed bids".
8. Authorizing the Town Clerk to purchase all necessary supplies, stationery and dockets not to exceed budgeted amounts included in the 2011 budget for such purchases.
9. Authorizing the Deputy Town Supervisor to sign checks without having them countersigned.
10. All conferences and training that will be attended by any Town official and paid for by the Town in excess of \$100 must be approved by the Town Board. Training and conferences that

will be attended by the Town Supervisor and Town Board members and paid for by the Town of Ancram in excess of \$200 must be approved by the Town Board.

Appointments, Reappointments and Reaffirmations of Members and Chairs of previously established Committees and Boards:

Resolution #7 of 2011

RESOLVED: That the Town Board of the Town of Ancram does hereby approve or reaffirm the following committees, commissions and boards, and appointments, reappointments and reaffirmations of earlier appointments of Chairpersons and members as indicated. All appointments are at the pleasure of the Board unless otherwise noted:

Cell Tower Committee:

Bob Roth, Chair

Youth Commission:

Ruth Wittlinger, Commissioner	Robert Wilcox
Colleen Lutz, Secretary/Treasurer	Monica Cleveland
Alyson Kozlowski	Janice Miller
Dale Boyles	

Zoning Board of Appeals (ZBA): (5 year terms expiring 12/31 of year listed)

New Appointments/reappointments:

Sheldon Waldorf 2015

Continuing ZBA Members:

Susan Bassin 2011
Alyson Kozlowski 2012
Fred Schneeberger 2013
Leah Wilcox 2014, Chair
William Lutz, alt.

Board of Assessment Review (BAR): (5 year terms expiring on 12/31 of year listed)

New Appointments/reappointments:

Robert Roth 2015

New member 2014

Continuing BAR members:

Larry Berg 2011
Robert Podris 2012
Thomas Gumm 2013

Planning Board (PB): (7 year terms expiring on 12/31 of the year listed; alternate term 5 years)

New appointments:

Joe Crocco, 2017

John Ingram, 2013

Erin Robertson 2016, alternate

Continuing members:

Jamie Purinton 2011

James Stickle 2012

Dennis Sigler 2014

Terry Boyles 2015

Colleen Lutz 2016, Chair

Ancram Community Days Committee:

Jim Miller, Chair

George Wittlinger

Monica Cleveland

Jane Shannon

Madeleine Israel

David Boice

Clara Van Tassel

Melissa Sorman

Adrienne Citrin

Ruth Wittlinger

Ethics Board (5 year terms ending 12/31 of the year indicated):

Jack Lindsey 2011, Chair

Bonnie Hundt 2014

Ron Brant 2012

Richard Wheeler 2015

Linda Pulver 2013

Zoning Revisions Committee (ZRC):

Hugh Clark, Chair

Dennis Sigler

Jim Miller

Bonnie Hundt

Bob Roche

Barbara Gaba

Bob Mayhew

Terry Boyles

Kyle Loughheed

Jane Shannon

Don MacLean

Barry Chase

Agriculture & Farmland Protection Planning Committee (AFPP):

Art Bassin, Chair

Barry Chase

Marnie MacLean

Dennis Sigler

Jerry Peele

Sue Bassin

Larry Lampman

Agricultural Advisory Council

Barry Chase, Chair

Marnie MacLean

Sue Bassin

Larry Lampman

Jerry Peele

Dennis Sigler

Revaluation Review Committee (RRC): Inactive

Chris Thomas, Chair

Ken Leggett

Mary Faith Boice

Larry Berg

Ron Brant

Steve Roberts

Art Bassin

Garage Construction Committee (GC):

Chair: Emil Racenet George Wittlinger
Jim Miller Art Bassin
Ron Brant Mike Citrin
Jim MacArthur Will Lutz

Conservation Advisory Council (CAC):

Jamie Purinton, Chair Choral Eddie
Colleen Lutz Joe Hoyt
David Dembo Erin Robertson
Andrea Barnet Samantha Langton

Financial Advisory Committee (FAC):

Chair: Art Bassin Mike Citrin
Larry Berg **Tanya Hills**
Philip Dejan

Communications Committee (CC):

Chair: Madeleine Israel Jane Shannon
Sue Bassin Mary Murfitt B. Docktor

A roll call vote was taken as follows: Councilman Thomas, Aye; Councilman Miller, Aye, Supervisor Bassin, Aye; Councilman MacArthur, Aye; Councilwoman Israel, Aye. Resolutions carried unanimously.

Mr. Bassin announced that the Town Board will meet for the regular January meeting on January 20, 2011 at 7:00pm.

Mr. Bassin invited the public to the Highway Garage Open House on January 15, 2011 from 12:00noon to 4pm.

A motion was made by Councilman Israel and seconded by Councilman Miller to adjourn the meeting at 7:12pm. Motion carried.

Respectfully submitted by,

Monica Cleveland
Town Clerk